



Tripura Renewable Energy Development Agency (TREDA),
(A Constituent Organization of DSTE, Government of Tripura),
Vigyan Bhawan, Pandit Nehru Complex, Gorkhabasti, Agartala, Tripura,
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No.F.5 (1)/TREDA/VEH/2015-16/680

Date. 03/06/2017

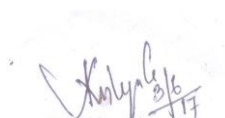
Notice Inviting Quotation

Sealed quotations are hereby invited from the lawful owners having commercial permit with valid registration for hiring of Maruti Eeco and Maruti Omni Van in the Head Quarter of Tripura Renewable Energy Development Agency, Gorkhabasti, Agartala as per the following breakup initially for 1(one) year which may be extended further, if required as details in given below :-

SL no.	SNIQ No.	Name of Work	Breakup of requirement of vehicle	Earnest Money(EMD)
1.	No.F.5(1)/TREDA/VEH/2015-16/679 ,Dated 03/06/2017	Hiring of Maruti Eeco having Commercial Permit with Valid Registration	3 nos.	Rs. 7000/- for each vehicle.
2.		Hiring of Maruti Omni Van having Commercial Permit with Valid Registration	1 no.	Rs. 7000/-

- The Quotation Paper is available & can be downloaded from the State Govt. website named www.treda.nic.in and the same may be submitted after being duly filled in prescribed format along all required documents as mentioned in the NIQ.
- The quotations superscripted with **"Hiring of 3 nos. Maruti Eeco and 1 no. Maruti Omni Van, Reference Number of NIQ, due date of dropping etc"**
- Earnest Money Deposit (EMD):** The Earnest Money Deposit (EMD) Rs. 7,000/- (Rupees seven thousand) only for each vehicle (Maruti Omni Van – 1 no. & Maruti Eeco – 3 nos.) shall have to be deposited by the owner of the vehicle in the form of Deposit at Call/Demand Draft/Bankers Cheque from any Nationalized Bank/State Level Banks of Tripura in favour of Director & CEO, TREDA, Agartala. The Earnest Money in form of cash or cheque will not be accepted.
- Release of Earnest Money (EMD):**
 - Earnest Money Deposit of the successful quotationer will be released on satisfactory performance after 1 (one) year. The EMD will be forfeited if the vehicle is withdrawn by the owner before 1(one) year.
 - EMD of un-successful quotationers shall be returned immediately on finalization of the quotation. No interest will be paid on the earnest money.
- The last date of submission of Quotation papers alongwith all relevant documents is on **15/06/ 2017 at 1530 hrs** and it will be opened, if possible, on the same day at **1600 hrs** in the presence of the quotationer or their authorized representative (having valid authorization letter) who may like to be present. In case the day happens to be a holiday, the tenders will be received and opened on the next working day within the specified time.
- The Quotation without EMD will automatically be rejected.
- The undersigned reserves the right to reject any/ all the quotation(s) without assigning any reason.
- Terms & Conditions:-**
 - The quotationers may quote for one/more than one/ all the vehicles but they should clearly & separately quote rates for each vehicle for which these are offered.
 - The Maruti Eeco & Maruti Omni Van having commercial permit with valid registration should of white colour and in good running conditions and not have been purchased before 2015.
 - Xerox copy of Registration Document/Smart Card, Insurance, Pollution under Control Certificate, Fitness Certificate of the vehicle along with PAN Card of the Owner, etc. are to be submitted along with the quotation.
 - Kilometre reading meter should have been fitted in the vehicle in good running condition.

- 9.5. A driver having valid driving license should be placed with the vehicle and all expenditures of the driver should be borne by the owner. Xerox copy of Driving License of the driver should be enclosed with this quotation & also in subsequent cases if the driver is changed/ replaced.
- 9.6. Basic accessories, fuel, lubricants, dusters and the proper maintenance of the vehicle should be the responsibility of the owner.
- 9.7. The vehicle should be normally used from 9:30 AM to 5:30 PM during working days, but in case of requirement, the vehicle may be used beyond normal duty hours even during holidays for which no extra payment except the normal detention & running charges will be given.
- 9.8. The vehicles would be used for journey to any place within the State of Tripura.
- 9.9. No additional claim except, the detention & running charges will be accepted for day to day journey, out station journey and halt (s).
- 9.10. Any breakdown, accident, defects etc. will have to be attended and to be repaired by the owner at his own cost and risk. Alternative arrangement of similar quality vehicle is to be made by the owner within one hour in case the vehicle becomes unfit for journey, failing which; similar category of vehicle will be hired by the officials whose payment will be realized from the bill of the owner.
- 9.11. Log book in prescribed format is to be maintained by the owner and day to day journeys etc. are to be entered with the signature of the controlling officer.
- 9.12. Bill in triplicate in favour of the Director & CEO, TREDA, Agartala along with the logbook is to be submitted to the undersigned for release of payment on monthly basis.
- 9.13. Taxes etc. as admissible will be deducted from the bill at sources. TDS certificate will be issued on submission of requisition.
- 9.14. Kilometre reading meter should have been fitted in the vehicle in good running condition.
- 9.15. A driver having valid driving license should be placed with the vehicle and all expenditures of the driver should be borne by the owner. Xerox copy of Driving License of the driver should be enclosed with this quotation & also in subsequent cases if the driver is changed/ replaced.
- 9.16. Basic accessories, fuel, lubricants, dusters and the proper maintenance of the vehicle should be the responsibility of the owner.
- 9.17. The vehicle should be normally used from 9:30 AM to 5:30 PM during working days, but in case of requirement, the vehicle may be used beyond normal duty hours even during holidays for which no extra payment except the normal detention & running charges will be given.
- 9.18. The vehicles would be used for journey to any place within the State of Tripura.
- 9.19. No additional claim except, the detention & running charges will be accepted for day to day journey, out station journey and halt (s).
- 9.20. Any breakdown, accident, defects etc. will have to be attended and to be repaired by the owner at his own cost and risk. Alternative arrangement of similar quality vehicle is to be made by the owner within one hour in case the vehicle becomes unfit for journey, failing which; similar category of vehicle will be hired by the officials whose payment will be realized from the bill of the owner.
- 9.21. Log book in prescribed format is to be maintained by the owner and day to day journeys etc. are to be entered with the signature of the controlling officer.
- 9.22. Bill in triplicate in favour of the Director & CEO, TREDA, Agartala along with the logbook is to be submitted to the undersigned for release of payment on monthly basis.
- 9.23. Taxes etc. as admissible will be deducted from the bill at sources. TDS certificate will be issued on submission of requisition.
- 9.24. If the condition of the vehicle and service of the driver are not found satisfactory, the vehicle will be discontinued by giving 1 (one) month notice from the office of the undersigned.
- 9.25. The rate quotation scheduled has been prescribed at clause no.10. The quotationer may quote rate for Running Charge Per Km as CNG & Petrol separately (applicable for Maruti Eeco).



10. Rate Quotation Schedule :- The rate should be quoted in the following schedule and this quotation document should be signed & stamped by the quotationers:

Name of the Owner & full address along with Contact details	Type of vehicle	Registration Number of vehicle	Detention Charge per day (in Rs.)	Running charge per Km (in Rs.)
Name:- Address :- Mobile No :-	a) Maruti Eeco with Commercial Registration b) Maruti Eeco with Commercial Registration c) Maruti Eeco with Commercial Registration d) Maruti Omni Van with commercial registration	a) b) c) d)	a) b) c) d)	a) i. In CNG mode:- ii. In Petrol Mode:- b) i. In CNG mode:- ii. In Petrol Mode:- c) i. In CNG mode:- ii. In Petrol Mode:- d) i. In CNG mode:- ii. In Petrol Mode:- d) In Petrol mode:-



(K.K.Ghosh)

Director & CEO, TREDA

Copy to :

1. Notice Board, TREDA, Vigyan Bhawan, Tripura, Agartala & Notice Board of Department of Science Technology & Environment, Gorkhabasti, West Tripura District

